



Application for Employment

An Equal Opportunity Employer

Date _____

First Name _____ M.I. _____ Last Name _____

Called Name _____ Maiden Name or any other name used _____

Date of Birth _____

Primary Phone (_____) _____ - _____ Secondary Phone (_____) _____ - _____

Email Address _____ Social Security# _____

Address _____
Street
City
State
Zip

Our hours of operation are Tuesday and Wednesday: 8:30-3:00

Are you available for these hours? _____

Choose All That Apply: Tutor Substitute (August 2024 – May 2025)

Grade Preference _____

Date Available to Start _____

Are you either a U.S. citizen or an alien authorized to work in the United States? Y N

Have you ever applied to Central Church or Central Ministries? Y N If yes, when? _____

Education	Name and Location of School	Years Attended	Did you graduate?	Major and Minor or Degree Held
Elementary School			N/A	N/A
Middle School			N/A	N/A
High School				
College				
If applying for a 7-12 grade tutor, list degree, courses or training that apply to the position				

Former Employer Start with most recent. Complete all information for each employer.

Are you employed now? Y N If yes, may we contact your present employer? Y N

Employer _____ **Supervisor** _____

Address _____ **Phone** (_____) _____ - _____

Job Title _____ **Duties** _____

Salary _____ **Reason for Leaving** _____

Dates of Employment _____ **To** _____

Employer _____ **Supervisor** _____

Address _____ **Phone** (_____) _____ - _____

Job Title _____ **Duties** _____

Salary _____ **Reason for Leaving** _____

Dates of Employment _____ **To** _____

Employer _____ **Supervisor** _____

Address _____ **Phone** (_____) _____ - _____

Job Title _____ **Duties** _____

Salary _____ **Reason for Leaving** _____

Dates of Employment _____ **To** _____

Additional Questions

How did you hear about Collierville Classical School? _____

What churches have you attended regularly in the last 5 years? _____

Please share your experience regarding your relationship with Jesus Christ. _____

Do you have any physical handicaps or conditions that could prevent you from performing certain types of activities, such as lifting 40 pounds, sitting on the floor, and standing for long periods of time? Y N If yes, please explain.

*In the last five years, have you been convicted of any felony or misdemeanor? Y N If yes, please explain.

Have you ever been convicted of a felony or misdemeanor regarding child abuse, sexual molestation, or any other crime against children? Y N If yes, please explain. _____

*You will not be denied employment solely because of a conviction record unless the offense is related to the job for which you have applied.

Central Ministries, Inc. is an equal opportunity employer and does not discriminate on the bases of race, national origin, color, sex, age or disability.

I, _____, hereby authorize Central Ministries, Inc. and its agents to make an independent investigation of my background, references, character, past employment, education, credit history, criminal, or police records, including those maintained by both public and private organizations, and all public records for the purpose of confirming the information contained on my application and obtaining other information, which may be material to my qualifications for employment now, and if applicable, during the tenure of my employment with Central Ministries, Inc. whether as paid staff or volunteer staff.

I release Central Ministries, Inc. and its agents and any person or entity which provides information pursuant to this authorization, from any and all liabilities, claims, or law suits in regard to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name, and all the information provided by me is true and correct to the best of my knowledge.

Printed Full Name

Signature and Date

References

References *may not be related* to the applicant and must be an actual person, not just a company name. References may not be a current employee of Collierville Classical School. All references must include a valid telephone number.

I authorize the references listed to release any and all information concerning my previous employment or any pertinent information they may have, personal or otherwise. Further, I release all parties from all liability for any damage that may result from furnishing same to Central Ministries, Inc.

Applicant's Name _____ Date _____

Applicant's Signature _____

We are required to have three references.

References cannot be a current Collierville Classical School employee. References cannot be related to you.

Name: _____ Phone: _____

How do you know this contact? _____

Name: _____ Phone: _____

How do you know this contact? _____

Name: _____ Phone: _____

How do you know this contact? _____